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**Village of Elmira Heights via Phone Conference Call
May 05, 2020
7:03 p.m.**

Present:

Absent:

Via Phone: M. Smith, G. Patelunas, C. Southard, H. Blish and
T. Amberg

Staff: Julie Chevalier, Executive Director

Julie Chevalier, Executive Director, called the meeting to order at 7:03 p.m.

Board of Director's Meeting Minutes –April 6, 2020:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Meeting Minutes,
H. Blish, seconded; motion carried.

Financial Statements ending April 2020:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

C. Southard, made a motion to accept the Financial Statements as presented,
G. Patelunas, seconded; motion carried.

**Approve Audit of Expenditures: Audit # 2020-0505 Dated 5-05-2020 Checks 367,
369 and 1508, with checks 368 and 1507 voided.**

Board members reviewed the Expenditures. There were no additions and/or corrections.

H. Blish made a motion to approve the Audit of Expenditures as presented,
T. Amberg, seconded; motion carried.

Urban Renewal Agency Report – May 2020:

Board members reviewed the Agency Report. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Urban Renewal Agency Report as presented,
C. Southard, seconded; motion carried.



PARIS 5 Year Budget

Several questions were made by G. Patelunas in regards to how the numbers were created to put the Budget together. J. Chevalier stated that there isn't much wiggle room within the numbers presented. She went on to say that the URA is under contract with HUD for a specified amount, that amount never changes. The only variable to the numbers would result in the loan funds.

G. Patelunas made a motion to accept the PARIS 5 Year Budget as presented. However, the Budget is subject to clarification of additional information and said Budget will have a re-vote, if additional information creates a substantial difference in the Budget. H. Blish, seconded; motion carried.

Other:

Economic Development

Pierce Landing/1894 Building -

Due to the COVID-19 pandemic, construction has been halted. No new information is available at this time.

Feasibility Study Status with ESD-

No new information to report.

NYS Main Street Award/Contract

Julie continues to put into place a Project Selection Committee. Once this is in place, she will begin reviewing the initial projects that were submitted with the application to New York State to decide which ones will move forward.

Playground Swing Sets

J. Chevalier stated that she got two quotes and presented them to the Mayor as requested for a new infant Swing Set to be placed at Thurston Park. Mayor Smith stated that the Village is not in a position at this time to fund such project and that the next project that will be addressed will be a new basket ball court. J. Chevalier questioned Mayor Smith on the status of the Casella Waste funding that the Village is typically a recipient of. Mayor Smith stated that the Village should be receiving funds some time after June 1st.

Recognition of Persons Addressing the Agency:

None

Remarks:

G. Patelunas and Mayor Smith stated that they had seen a new For Sale sign/stand placed on the property of Bill Kain's Tire and Auto Center, the same site that the URA recently authorized funding for Ron Drake to purchase. J. Chevalier did not have any new information and was not aware that a deal with Drake had fallen through and said that she would follow up with the other two lenders that Drake was dealing with to verify the situation.



Additionally, G. Patelunas stated that with the pandemic, there are likely to be loan recipients delinquent on their loans. He suggested a 60-day or 4-month waiver with no penalties to those who are in need of COVID-19 relief.

J. Chevalier mentioned that this situation has already occurred with CP Naturals and that she and her staff had addressed it by sending a letter to Celena Pierella.

G. Patelunas stated that J. Chevalier over-stepped her boundaries and that she had no right to address the situation and should have gone to the Board for approval of negotiating the loan.

H. Blish stated that J. Chevalier acted appropriately, as that was part of her job and that she didn't need to be micromanaged, and if she did then the Board should hire someone new.

Attorney Hourihan further stated that these are unusual circumstances that we are all in with regards to the pandemic and that we should consider establishing a set of uniform guidelines. He also stated that J. Chevalier has always been the authority to contact loan recipients to work out solutions to payments that have gotten behind.

After further discussion, G. Patelunas made a motion allowing the Executive Director the authority to offer a three (3) month suspension to the loan payments and that those three (3) months not be forgiven, but added to the end of the loan term.

T. Amberg, seconded; motion carried.

Next Meeting:

The next meeting will be held on June 2, 2020 at 7:00 p.m.

H. Blish, made a motion to adjourn the meeting.

G. Patelunas, seconded.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

(On file)

Julie Chevalier

Executive Director