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## **Village of Elmira Heights –Phone Conference**

**June 2, 2020**

**7:00 p.m.**

**Present:** Mayor M. Smith, C. Southard, H. Blish, G. Patelunas  
**Absent:**  
**Excused:** T. Amberg  
**Staff:** Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

Julie Chevalier, Executive Director, called the meeting to order at 7:17 p.m.

### **Board of Director’s Meeting Minutes –May 2020:**

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Meeting Minutes as presented,

C. Southard, seconded; motion carried.

### **Financial Statements ending May 2020:**

Board members reviewed the Financial Statements. There were no additions and/or corrections.

C. Southard, made a motion to accept the Financial Statements as presented,

H. Blish, seconded; motion carried.

### **Approve Audit of Expenditures: Audit # 2020-0602; Dated 06-02-2020 Checks #1509 and 370 and 371**

Board members reviewed the Expenditures. There were no additions and/or corrections.

H. Blish, made a motion to approve the Audit of Expenditures as presented,

G. Patelunas, seconded; motion carried.

### **Urban Renewal Agency Report – June 2020:**

Board members reviewed the Agency Report. There were no additions and/or corrections.

C. Southard, made a motion to accept the Urban Renewal Agency Report as presented,

H. Blish, seconded; motion carried



### **PARIS 5-Year Budget:**

Board members reviewed the revised detailed report with certification of the numbers presented. G. Patelunas, made a motion to accept the clarified Report as presented, H. Blish, seconded; motion carried

### **Economic Development**

#### **1894 Building – Project Status**

The first-floor commercial area is about 96% complete. Once the electrical inspection is done, they can get a Certificate of Occupancy. Julie recently did a walk-through and stated that it looked great. There will be 14 tanning beds/stand-ups along with a spray-tan booth on the 14th Street side and a full-size restaurant on Oakwood Avenue. The Grahams now have to get their paperwork together to submit for their first reimbursement. It will be a few months before the next phase will start. Due to the COVID-19 pandemic, lease income from the exercise studio is down, since it was closed the entire time, and the Grahams need to recoup some money before beginning Phase II.

#### **Feasibility Study Status with ESD**

Julie is not getting any answers on this. The project was approved back in February at ESD's Board Meeting, but she still has not received any documentation/contract. Julie will continue to follow up on this until a contract is received.

#### **Business Loans Update**

CP Naturals is now out of arrears on their loan payments. UMuvFit is only one month behind.

#### **Comprehensive Plan**

Julie asked the Board to get a committee together to help with the creation of the Comprehensive Plan. Julie needs the help of the community, but also needs Village leaders to step up and be committed to creating and developing the Plan. It was recommended to ask Tim Doane to be on the committee. Julie also thinks it's important to have Marty Vanderhoff be on the committee, as well.

#### **CDBG Grant Preparation**

Julie has asked for the board's help to identify a 2-3 contiguous block area of homes in the Village that are deteriorating or that have the most citations from the Code Department. She wants to be able to get questionnaires out to homeowners ahead of time and get a good head start on the process in order to be ready for when New York State announces that the funding round is open.

#### **Recognition of Persons Addressing the Agency**

None

#### **Remarks:**

Mayor Smith mentioned that the Village did receive funding from Casella Waste this month that will be set aside for the Thurston Street Park basketball court.



Mayor Smith questioned the status of Bill Kane's Tire and Auto and if the sale of the building was still on. Julie mentioned that she had recently met with Steve Agan, Attorney, over a different issue and that the closing with Ron Drake is still moving forward. Julie is currently waiting for a closing date.

**Next Meeting:**

The next meeting will be held on July 7, 2020 at 7:00 p.m.

H. Blish, made a motion to adjourn the meeting.

G. Patelunas, seconded.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

*(On file)*

Lisa Novitsky -Program Director