



# Elmira Heights Urban Renewal Agency

607/734-1531

Serving the Housing Needs in the Village of Elmira Heights and the Town of Horseheads

## HOUSING CHOICE VOUCHER (SECTION 8) PRE- APPLICATION

**PLEASE READ THIS PAGE COMPLETELY BEFORE FILLING OUT THE APPLICATION**

Elmira Heights Urban Renewal Agency administers the HUD Section 8 Housing Choice Voucher Program for The Village of Elmira Heights and the Town of Horseheads, New York. This Program does not provide emergency assistance of any kind. **We do not own, manage or have any immediate or emergency housing available.** The Program provides financial assistance by helping to pay a portion of your monthly rent directly to your Landlord so that your housing is affordable to you. Each rental unit is also inspected initially and on an annual basis to ensure that your housing is safe, decent and sanitary. Regardless of an individual family’s circumstances, everyone who applies and is determined to be income-eligible will be placed on our waiting list in the order in which we receive your application.

Eligibility is determined by total annual household income in relation to family size. Income limits are updated annually by HUD. Current income limits are as follows

<u># Of Persons in Family</u>	<u>Max Gross Yearly Income (per 50% median)</u>
1	\$27,300.
2	\$31,200.
3	\$35,100.
4	\$39,000.
5	\$42,100.
6	\$45,200.
7	\$48,300.
8	\$48,600.

**KEEP THIS PAGE FOR YOUR INFORMATION**

If all sources of your gross total annual income for all household members combined are within the above limit for your household size, you may be eligible for the HUD Section 8 Housing Choice Voucher Program. Upon receipt by our office, your pre application will be placed on our waiting list. **Elmira Heights and Town of Horseheads residents must also provide proof of current address along with this application (i.e.: copy of utility bill with name/address on it).** When your name comes to the top of the waiting list, you will be notified **BY MAIL ONLY** to contact us for an enrollment interview. Please keep in mind that the waiting period is subject to the availability of vouchers, and may be as long as five (5) years from your application date. **IF YOU HAVE ANY CHANGES IN ADDRESS, INCOME, HOUSEHOLD SIZE, ETC. IT IS YOUR RESPONSIBILITY TO NOTIFY ELMIRA HEIGHTS URBAN RENEWAL AGENCY OF THOSE CHANGES IMMEDIATELY.** We purge our waiting list once a year, and it is vital that we have current mailing address for you. **If we are unable to contact you when the waiting list is purged or when your name comes to the top of the list, you will be removed from the waiting list.** In this event, you will have to re-apply for admission to the waiting list. Elmira Heights Urban Renewal Agency is not responsible for lost or misdirected mail. Your completed application and accompanying documents may be mailed or delivered to our office.

**YOUR APPLICATION CANNOT BE PROCESSED UNLESS IT IS COMPLETELY FILLED OUT AND SIGNED BY THE HEAD OF HOUSEHOLD. INCOMPLETE APPLICATIONS MAY NOT BE PROCESSED**

Revised 8-7-2019

**Office Hours: Tuesday and Thursday 8:30 a.m. – 4:00 p.m.**

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