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**Village of Elmira Heights Meeting Room
February 4, 2020
7:00 p.m.**

Present: T. Amberg, Mayor M. Smith, C. Southard
Absent: H. Blish
Excused: G. Patelunas
Staff: Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

Julie Chevalier, Executive Director, called the meeting to order at 7:02 p.m.

Board of Director's Meeting Minutes –January 2019:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Meeting Minutes,
C. Southard, seconded; motion carried.

Financial Statements ending January 2019:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

C. Southard, made a motion to accept the Financial Statements as presented,
T. Amberg, seconded; motion carried.

Approve Audit of Expenditures: Audit # 2020-0204 Dated 2-4-2020 Checks #1504 and 360-362

Board members reviewed the Expenditures. There were no additions and/or corrections.

T. Amberg, made a motion to approve the Audit of Expenditures as presented,
C. Southard, seconded; motion carried.

Urban Renewal Agency Report – February 2020:

Board members reviewed the Agency Report. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Urban Renewal Agency Report as presented,
C. Southard, seconded; motion carried



Economic Development

1894 Building

The loan was closed on March 1, 2020 with the Graham's. Loan Payments will begin this month and extend out for 10 years.

Feasibility Study Status with Empire State Development

No new status to report. The ESD Board is slated to meet on February 20, 2020 to discuss our project. There was an issue brought up by the ESD Project Manager with regards to the Village's required matching funds. Julie will provide more information at the next Board meeting in March.

The Mayor asked Julie to explain to everyone how important the Feasibility Study is to the Village. Julie explained the importance of the study and the pricing structure with how she proposed to utilize her time as leveraged funds to administer the study, since she is not a paid employee of the Village. The bid came in at \$40,000. ESD requires a mandatory 10% match from the village.

NYS Main Street Award/Contract

Julie stated that New York State is moving quickly to push the contracts out with all of the awardees. Once we receive approval from the environmental unit on the documentation that was submitted, we should be able to get the program underway.

Recognition of Persons Addressing the Agency:

Shaun Marks of 152 Robinwood Ave. asked for clarification regarding the pricing structure of the Feasibility Study.

Remarks:

The Mayor thanked Julie for all of her work in securing grants for the Village, which total nearly \$1.1 million for the past two years.

Next Meeting:

The next meeting will be held on March 3, 2020 at 7:00 p.m.

T. Amberg, made a motion to adjourn the meeting.

C. Southard, seconded.

Meeting adjourned at 7:11 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky

Program Director