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**Village of Elmira Heights Meeting Room
December 7, 2021
7:00 p.m.**

Present: J. Aiosa, G. Patelunas (via Phone), T. Amberg, Mayor Smith, C. Southard
Absent:
Excused:
Staff: Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

Mayor Smith, called the meeting to order at 7:00 p.m.

Board of Director's Meeting Minutes –November 2021:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

C. Southard, made a motion to accept the Meeting Minutes,
J. Aiosa, seconded; Motion carried

Financial Statements ending November 2021:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Financial Statements as presented,
C. Southard, seconded; motion carried.

Approve Audit of Expenditures: Audit # 2021-1207; Dated 12-7-2021 Checks #1530 and Checks 406-408 along with an electronic transfer of \$91.37.

Board members reviewed the Expenditures. There were no additions and/or corrections.

C. Southard, made a motion to approve the Audit of Expenditures as presented,
G. Patelunas, seconded; motion carried.

Urban Renewal Agency Report – December 2021:

Board members reviewed the Agency Report. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Urban Renewal Agency Report as presented,
J. Aiosa, seconded; motion carried



Economic Development:

Mr. Aiosa asked Julie about the language that was included in the loans that the URA makes and wanted to make sure applicants knew of what would happen if they defaulted. Julie reassured Mr. Aiosa that the language is very clear and that the documents have been reviewed by an attorney. Mr. Patelunas stated that Julie needs to start the default judgement process with the two loans that are over three months in arrears. Attorney Hourihan stated that he would get with Julie to discuss what steps can be taken for those in default and that a letter from him would most likely be the most appropriate first step. The board feels that business owners who take out loans with the village need to stay accountable.

Recognition of Persons Addressing the Agency:

None

Remarks:

Mr. Patelunas wished everyone a Merry Christmas and Happy New Year.

Next Meeting:

The next meeting will be held on January 4, 2022 at 7:00 p.m.

T. Amberg, made a motion to adjourn the meeting.

J. Aioa, seconded.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky
Program Director