



215 Elmwood Ave.
Elmira Heights, NY 14903
607-734-1531

elmiraheightsur@gmail.com / www.elmiraheightsura.com

Village of Elmira Heights Meeting Room
April 5, 2021
7:00 p.m.

Present: T. Amberg, Mayor M. Smith, J. Aiosa, C. Southard,
G. Patelunas, via Phone

Absent:

Excused: Julie Chevalier, Executive Director

Staff:

Mayor Smith, called the meeting to order at 7:14 p.m.

Board of Director's Meeting Minutes –March 2021:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

C. Southard, made a motion to accept the Meeting Minutes, G. Patelunas abstained.

J. Aiosa, seconded; motion carried.

Financial Statements ending March 2021:

Financial Statements for the month of March were not presented, as CPI was unable to fill the Financial Director position at their agency in time for the meeting. J. Chevalier noted that she had just secured a contract with Your Office Biz, Inc., located in Elmira Heights. G. Patelunas expressed his concern over J. Chevalier securing the company without having proof of them being bonded. J. Chevalier explained that CPI is responsible for the financial reports of EH URA and has always paid for this service, without financial assistance from the Village. Attorney Hourihan stated that since CPI was paying for the service, it would be up to CPI to do their due diligence in hiring for the position. He then stated that he would follow up with Julie.

Approve Audit of Expenditures: Audit # 2021-0405; Dated 04/05/2021 Checks #392 & 1521

Board members reviewed the Expenditures. There were no additions and/or corrections.

T. Amberg, made a motion to approve the Audit of Expenditures as presented, G. Patelunas abstained.

C. Southard, seconded; motion carried.

Urban Renewal Agency Report – April 2021:

Board members reviewed the Agency Report. There were no additions and/or corrections.

C. Southard, made a motion to accept the Urban Renewal Agency Report as presented,

J. Aiosa, seconded; motion carried.



Economic Development

Restore NY Grant and Leasing Concerns

J. Chevalier brought the Board up to date with leasing concerns that the Graham's are having. One of their three commercial businesses has gone out of business (Di's Gym). BC Hots is behind in his lease payments and acknowledged to the Graham's that he is trying to sell the business. Mayor Smith, J. Chevalier and Mike Graham met previous to the Board Meeting and discussed the concerns the Village has, if the Graham's were to lease to available space to a local church. The intentions of the church does not align with the requirements of the Restore NY grant that was awarded to the Village of Elmira Heights and therefore puts the Grahams in jeopardy of loosing the remaining funding. There is also a possibility of the Graham's having to pay back the amount that they've already received. J. Chevalier stated that she has given the Graham's a six-month deferral on their loan, so that they are able to get back on their feet from the loss of lease payments due to the COVID pandemic.

Persons Addressing the Agency:

None

Remarks:

Next Meeting:

The next meeting will be held on May 04, 2021 at 7:00 p.m.

T. Amberg, made a motion to adjourn the meeting.

G. Patelunas, seconded.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

(On file)

Julie Chevalier

Executive Director