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**Village of Elmira Heights Meeting Room
July 7, 2020
7:00 p.m.**

Present: T. Amberg, Mayor M. Smith, H. Blish, G. Patelunas
Absent:
Excused: C. Southard
Staff: Julie Chevalier, Executive Director, Lisa Novitsky, Program Director

Julie Chevalier, Executive Director, called the meeting to order at 7:05 p.m.

Board of Director's Meeting Minutes –June 2020:

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Meeting Minutes,

H. Blish, seconded; motion carried.

Financial Statements ending June 2020:

Board members reviewed the Financial Statements. There were no additions and/or corrections.

T. Amberg, made a motion to accept the Financial Statements as presented,

G. Patelunas, seconded; motion carried.

Approve Audit of Expenditures: Audit # 2020-0707 Dated 7-7-2020 Checks #1510 and 372

Board members reviewed the Expenditures. There were no additions and/or corrections.

H. Blish, made a motion to approve the Audit of Expenditures as presented,

G. Patelunas, seconded; motion carried.

Urban Renewal Agency Report – June 2020:

Board members reviewed the Agency Report. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Urban Renewal Agency Report as presented,

H. Blish, seconded; motion carried



Economic Development

1894 Building

Both commercial spaces have been completed and the businesses are fully open in each. The owners still have to paint two sides of the building, which include the alley way and the back side. BC Hots just announced that they will now be serving breakfast with a seating capacity of about 25.

Feasibility Study Status with ESD

Julie sent a Draft Contract for the Feasibility Study to all Board Members for review. She will take all questions and concerns that the Board has to ESD. Deadline for response is 7/24/2020.

New York Main Street

Nothing new to report.

Business Loans

All loans at this time are up to date. We have closed on the R. Drake loan to purchase the former Bill Kane's Tire and Auto shop. A second lien position has been secured and UCC filed at the County Clerk's Office. Mayor Smith commented that the new owners have moved a lot of stuff out. Mr. Patelunas stated that Bill Kane's daughter, Ann Marie, wrote a nice public Thank You on Facebook, recognizing the Village and Urban Renewal for all their help to her dad's business and the community over the years.

In other happenings, Julie mentioned that a person is still interested in purchasing the Baptist church on the corner of 13th St and Birchwood. Julie stated that she encouraged him to fill out an application and get her the required documents, if he's really interested. Mr. Patelunas mentioned that it looked like NYSEG was getting ready to pull the active gas line in the road from that building, because of how long it has sat vacant. Julie stated that she would let the interested party know about this and have them check it out.

Comprehensive Plan

Julie would like to get together with the Mayor and get moving forward with a committee. Mayor Smith has spoken to some members of the community that are interested in being on the committee. Julie stated that it was critical to have members on the committee who are the heads of each village department, as well.

CDBG Target Area

Julie notified the Board that if they were sincerely interested in applying for CDBG funding, if/when it becomes available, that all of the leg work needed to be done ahead of time. Locating a contiguous 2-block area to send out questionnaires to is of the essence. We need to be proactive and be ready with this info for the application process. Mr. Patelunas suggested that Julie reach out to Code Enforcement Officer, Don Roby, and set up a time for the three of them to ride around the village and identify specific areas.



Recognition of Persons Addressing the Agency:

None

Remarks:

Mr. Patelunas expressed his concern with regards to the parking availability at the 1894 Building. He stated that specific zoning laws need to be met for parking with all three businesses and to make sure that the building owner is aware of it.

Next Meeting:

The next meeting will be held on August 4, 2020 at 7:00 p.m.

H. Blish, made a motion to adjourn the meeting.

T. Amberg, seconded.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

(On file)

Lisa Novitsky

Program Director