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**Village of Elmira Heights Meeting Room  
January 05, 2021  
7:00 p.m.**

**Present:** T. Amberg, Mayor M. Smith, J. Aiosa, C. Southard and  
G. Patelunas, via phone

**Absent:**

**Excused:**

**Staff:** Julie Chevalier, Executive Director

Mayor Smith, called the meeting to order at 7:04 p.m.

**Board of Director's Meeting Minutes – December 08, 2021:**

Board members reviewed the Meeting Minutes. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Meeting Minutes,

T. Amberg, seconded; motion carried.

**Financial Statements ending December 2020:**

Board members reviewed the Financial Statements. There were no additions and/or corrections.

C. Southard, made a motion to accept the Financial Statements as presented,

J. Aiosa, seconded; motion carried.

**Approve Audit of Expenditures: Audit # 2021-105; Dated 1-05-2021 Checks 383 & 1516**

Board members reviewed the Expenditures. There were no additions and/or corrections.

T. Amberg, made a motion to approve the Audit of Expenditures as presented,

G. Patelunas, seconded; motion carried.

**Urban Renewal Agency Report – January 2021:**

Board members reviewed the Agency Report. There were no additions and/or corrections.

G. Patelunas, made a motion to accept the Urban Renewal Agency Report as presented,

T. Amberg, seconded; motion carried.



**Urban Renewal Proposed Loan Relief Fund – December 2020:**

J. Chevalier reported that the Relief Fund was open to all business owners within the Village. The owner of Benedict’s Accounting reached out, but was determined ineligible to apply because she didn’t meet the loan criteria. There were also applications submitted by the owner of 5 Star Tattoo; Fast Tract and the Relief Loan applications. J. Chevalier reported that the business owner was in severe debt that began before the COVID pandemic last March. He has over \$36k in credit card loan debt, does not have any business documents to provide, nor a bank account. He has sold nearly everything he owns, except his home. His mortgage is on a deferral payment plan and his credit score, he reported, is in the 300’s. Much discussion ensued about the loan criteria the Urban Renewal Agency requires for these loans and the importance of having supporting documentation collected from applicants to ensure that there are no complications or deficiencies in the annual audit.

**Recognition of Persons Addressing the Agency:**

None

**Remarks:**

T. Amberg acknowledged the efforts made by Mike Woodard, owner of BC Hots, who provided over 800 free meals to area residents for Christmas.

Mayor Smith stated that she had met the new owners of the former Griswold’s. The new business is slated to provide Arts Programs to children and adults. An opening date has not yet been set. Mayor Smith asked J. Chevalier to reach out to them and provide information about the loan program.

**Next Meeting:**

The next meeting will be held on February 02, 2021 at 7:00 p.m.

T. Amberg, made a motion to adjourn the meeting.

G. Patelunas, seconded.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Julie Chevalier  
Executive Director